



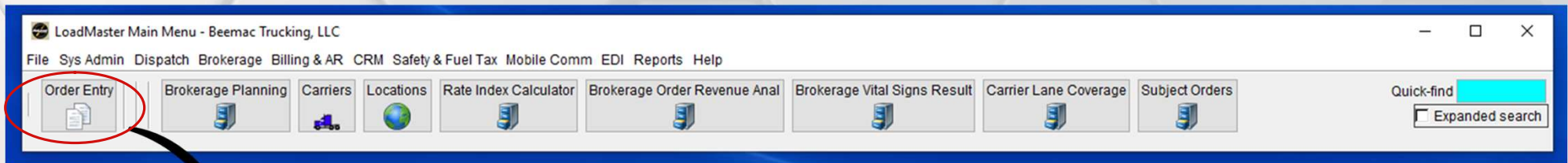
SYSTEM TRAINING

RECAP – LIFE CYCLE OF A LOAD

- Get customer release/ load tender
- Build load / add to brokerage screen
- Post load
- Cover load
- Confirm carrier information/ set up carrier
- Send Carrier rate confirmation
- Send driver tracking
- Confirm pickup & delivery
- Repeat...



ENTER A NEW ORDER



Select 'Order Entry' from your LoadMaster toolbar.

BROKERAGE PLANNING

After a load has been built and put into brokerage planning you will then work on the load out of this screen. Brokerage planning is the most useful, versatile screen in McLeod. I recommend having this screen open at all times as we do everything off this screen.

In brokerage planning, you will sell loads, cover loads, call out on trucks, search open freight, confirm pick-up and delivery, dispatch, and send rate confirmations.

Everywhere you click on this screen opens a new pop-up that does something different.

The screenshot displays the 'SERRATO - ALL - Beemac Trucking, LLC' software interface. The main window shows a 'Brokerage Planning' screen with a table of orders. The table includes columns for Order #, Planning comment, Brokerage status, Origin city, Origin state, Dest city, Dest state, Freight, Target pay, Pay rate, Early PIU dt, Late PIU dt, Early del dt, Late del dt, Carrier, Carrier name, Stops, and Distance. The 'Orders: 30' section is active, and the table lists various orders with their respective details. Below the table, there is an 'Available Tractors: 0' section with a table showing carrier information, including Carrier, Carrier name, City, State, Zip, Zone, Available, Expires, Load to city, Load to state, Mile radius, Contact, Phone, Fax, Safety rating, Performance rating, Trailer type, Comments, Team, Find/year, Revenue/DL, and Tractor #.



You can click on any header to organize the loads.

Loadboard	Order t...	Order	Brokerage status	Carrier name	Early P/U dt	Late P/U dt	Origin city	Origi...	Dest city	De...	Planning comment	Tracking status	Last callin dt	Last callin city	Customer	Early del dt
No	0940629		COVERED	H & H TRUCKING CO	08/09/2022 0700	08/09/2022 1700	BLYTHEVILLE	AR	OSCEOLA	AR	0 PUF# 71802				MITSTEEL - ...	08/10/2022 0600
No	0944606		UNLOADING	WHITE PHANTOM EXPRESS INC	08/02/2022 0800	08/02/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 DLVD ***DO NOT DELIVER***	Stopped by the system	08/02/2022 0856	Aldine, TX	INTETAYL - I.	08/04/2022 0800
No	0944609		LOADING	GOLD TRUCKING LLC	08/08/2022 0800	08/08/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 08/08 No answer. Email sent for update. (EB)	Tracking will start at ...	08/07/2022 0914	CLOVERLEAF, TX	INTETAYL - I.	08/10/2022 0800
No	0944610		LOADING	GOLD TRUCKING LLC	08/08/2022 0800	08/08/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 08/08 No answer. Email sent for update. (EB)	Tracking will start at ...	08/07/2022 0914	CLOVERLEAF, TX	INTETAYL - I.	08/10/2022 0800
No	0944611		PROGRESS	H DIAZ TRUCKING LLC	08/08/2022 0800	08/08/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0	Reset by the system			INTETAYL - I.	08/10/2022 0800
No	0944616		DELIVER	R&L FREIGHT LLC	08/04/2022 0800	08/04/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 Emailed for UPDATE DM 9AM 8/8 # DEL ETA 8/08 MORNI...	Created			INTETAYL - I.	08/08/2022 0800
No	0944619		COVERED	TIGER TRANSPORT	08/11/2022 0800	08/11/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Created			INTETAYL - I.	08/15/2022 0800
No	0944620		COVERED	TIGER TRANSPORT	08/11/2022 0800	08/11/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Tracking will start at ...	08/09/2022 0825	Pisgah Forest, NC	INTETAYL - I.	08/15/2022 0800
No	0944621		COVERED	R&L FREIGHT LLC	08/11/2022 0800	08/11/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Tracking will start at ...	08/04/2022 1404	Jacinto City, TX	INTETAYL - I.	08/15/2022 0800
No	0944622		COVERED	R&L FREIGHT LLC	08/11/2022 0800	08/11/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Created			INTETAYL - I.	08/15/2022 0800
No	0944623		COVERED	R&L FREIGHT LLC	08/11/2022 0800	08/11/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Tracking will start at ...	08/09/2022 0824	Manteno, IL	INTETAYL - I.	08/15/2022 0800
No	0944624		COVERED	R&L FREIGHT LLC	08/11/2022 0800	08/11/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Tracking will start at ...	08/09/2022 0828	Hagerstown, IN	INTETAYL - I.	08/15/2022 0800
No	0944625		COVERED	R&L FREIGHT LLC	08/11/2022 0800	08/11/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Tracking will start at ...	08/09/2022 0829	Pearland, TX	INTETAYL - I.	08/15/2022 0800
No	0944626		PROGRESS	DORRON DESIGNE INC.	08/08/2022 0800	08/08/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 Loaded DM 2:30 CST 8/8	Tracking	08/09/2022 0816	Prichard, AL	INTETAYL - I.	08/10/2022 0800
No	0944627		PROGRESS	DORRON DESIGNE INC.	08/08/2022 0800	08/08/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0	Driver has the app			INTETAYL - I.	08/10/2022 0800
No	0944628		PROGRESS	DORRON DESIGNE INC.	08/08/2022 0800	08/08/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0	Driver has the app			INTETAYL - I.	08/10/2022 0800
No	0944629		COVERED	JMA TRUCKING TRANSPORTATI...	08/09/2022 0800	08/09/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 JOHANA	Created			INTETAYL - I.	08/11/2022 0800
No	0944660		DELIVER	FLOYD NEWTON TRUCKING	08/05/2022 0800	08/05/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 Emailed for UPDATE DM 9AM 8/8	Tracking interrupted ...	08/07/2022 0809	Wadesboro, NC	INTETAYL - I.	08/08/2022 0800
No	0944661		DELIVER	FLOYD NEWTON TRUCKING	08/05/2022 0800	08/05/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 Emailed for UPDATE DM 9AM 8/8	Driver has the app			INTETAYL - I.	08/08/2022 0800
No	0944662		DELIVER	FLOYD NEWTON TRUCKING	08/05/2022 0800	08/05/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 DELIVERED	Driver has the app			INTETAYL - I.	08/08/2022 0800
No	0944666		DELIVER	TIGER TRANSPORT	08/04/2022 0800	08/04/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 DELIVERED	Stopped by the system	08/06/2022 0747	Jacinto City, TX	INTETAYL - I.	08/08/2022 0800
No	0944667		DELIVER	TIGER TRANSPORT	08/04/2022 0800	08/04/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0	Stopped by the system			INTETAYL - I.	08/08/2022 0800
No	0944680		DELIVER	XCELL LINK, LLC	08/03/2022 0800	08/03/2022 1600	HOUSTON	TX	TAYLORSVILLE	NC	0 Truck still not fixed, 75miles away DM 8/8	Stopped by the system	08/03/2022 0829	CARTHAGE, TX	INTETAYL - I.	08/08/2022 0800
No	0944756		OPEN		07/26/2022 0800	07/26/2022 1600	HOUSTON	TX	SPRINGDALE	AR	0				INTETAYL - I.	07/27/2022 0800
No	0945072		COVERED	BMM LOGISTICS INC	08/10/2022 1245	08/10/2022 1245	YULEE	FL	LEBANON	TN	0 PU scheduled already - DEL Appt 0800am	Stopped by the syste...			EUCATEX - ...	08/11/2022 0800
No	0945073		COVERED	LEGENDS TRANSPORTATION I...	08/10/2022 1200	08/10/2022 1200	YULEE	FL	LEBANON	TN	0 PU scheduled already - DEL Appt 0700am	Stopped by the syste...			EUCATEX - ...	08/11/2022 0700

Double-clicking on the order number will open the order entry screen.

Double-clicking on the Brokerage status will open the dispatch screen.

Double-clicking on the carrier code or carrier name will open the carrier screen.

Double-clicking on the pick-up or delivery city or state will open the movements screen.



ENTER A NEW ORDER

Order Entry - Beemac Inc.

Exec

Order number: [REDACTED] Revenue code: TRN TRAINING Loadboard: [REDACTED] Mode: Truckload Status: Available Movement type: Brokerage

Recurring order: [REDACTED] Order type: [REDACTED] Reason: [REDACTED]

General | General-cont'd | Stop | Equipment Req'd | Rating | Allocation | Last Dsp Status | Brokered Moves | Callins | Rate Index | Images | History | DataFusion | Detail | Responsibility | Kinder Morgan | Drayage

Shipper	Consignee
Extra pickups: [REDACTED]	Extra drops: [REDACTED]
Contact: [REDACTED]	Contact: [REDACTED]
Phone: [REDACTED]	Phone: [REDACTED]
Driver load: N No driver loading or unload	Driver unload: N No driver loading or unload
Scheduled arrival between: [REDACTED]	Scheduled arrival between: [REDACTED]
and: [REDACTED]	and: [REDACTED]
Comment/Reference: [REDACTED]	Comment/Reference: [REDACTED]
<input type="checkbox"/> Appointment required	<input type="checkbox"/> Appointment required
<input type="checkbox"/> Confirmed	<input type="checkbox"/> Confirmed

Planning comment: [REDACTED]

Commodity: [REDACTED] BOL: [REDACTED]

Hazmat ID: [REDACTED] Consignee reference: [REDACTED]

Temperature range: [REDACTED] to [REDACTED] HAZMAT routing Preload Trailer: [REDACTED]

Operations user: vstewart Trailer type: F

Agent: [REDACTED] Tractor type: [REDACTED]

Entry method: Manual 08/08/2022 0944 Ordered by: [REDACTED]

Order copied to: [REDACTED] Entered by: wergara

Port load Order copied from: [REDACTED]

Requestor: [REDACTED] Beemac Order Number: [REDACTED]

P2 Sales Rep: [REDACTED]

St Bill #: [REDACTED] Uploaded to Cust

St Bill Date: [REDACTED] Upload Date: [REDACTED]

BOL Verified

Oversize IO Flag

Driver First Name: [REDACTED] Driver Last Name: [REDACTED]

Field Ticket #: [REDACTED] Truck #: [REDACTED]

Location: [REDACTED] Pipe Size: [REDACTED]

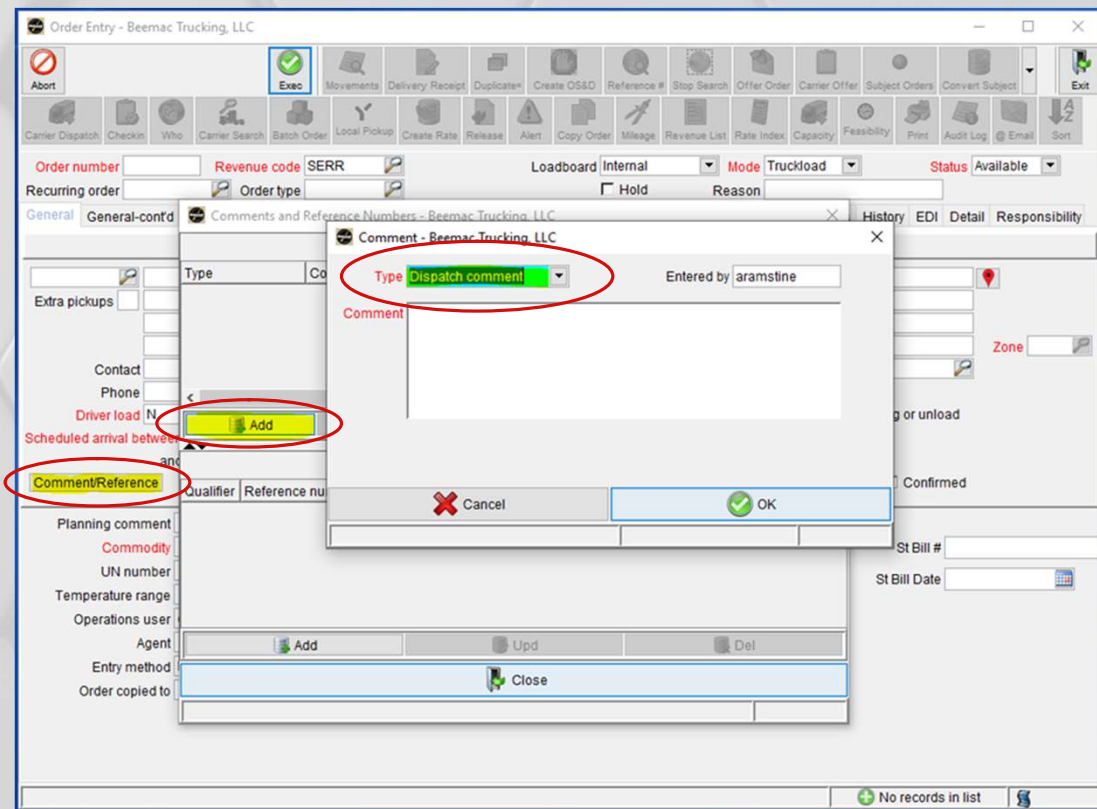
The code of the recurring order: [REDACTED] No records in list



ENTER A NEW ORDER – DISPATCH COMMENTS

After you are done entering information into the 'General' tab of your 'Order Entry' screen you will select the '**Comments/References**' button under the Shipper address. You will get a pop-up window, select '**Add**' and get another pop-up window.

- In the pop-up window the '**Type**' is '**Dispatch comment**'
- In this screen, you will enter any and all information that your driver will need to get loaded. You will enter any special information or directions as well as any numbers, commodity descriptions, or special equipment the driver may need.
- Please see the load-building document printed for you for a general layout of how dispatch comments are to be built.



ENTER A NEW ORDER – RATING TAB

- If you know the piece count for your load you will enter it in the **'Cases/pieces'** field. Under that, you will enter the exact **weight** of this load.
- Move to the **'Rate Method'** drop-down menu and select the method that your customer is paying by, usually, it is a flat rate. However, you can also rate by hundredth weight and distance.
- Enter your **shipper rate** in the **'Rate'** field. The shipper rate is the rate that the customer is paying you.

Order Entry - Beemac Inc.

Order number: [] Revenue code: TRN TRAINING Loadboard: [] Mode: Truckload Status: Available Movement type: Brokerage

Billing method: Third-party Billing Distance: [] Miles Cases/pieces: [] Weight: [] Min weight: [] Pounds Rate method: Fiat Units description: [] Rating units: 1.0000

Code	Description	Units	Rate	Amount	Method	Driver	Bill-to	Estimated	Incl' in freight

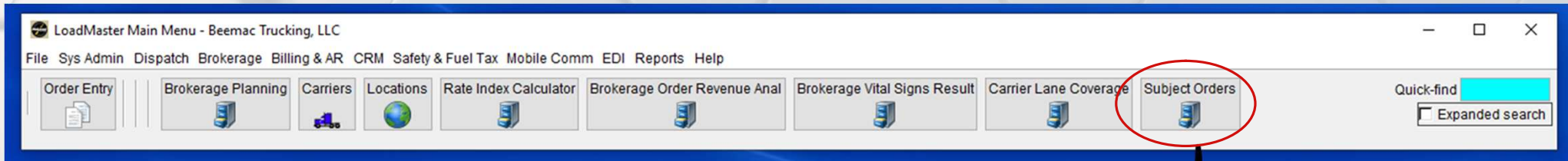
No records in list

RECAP – LIFE CYCLE OF A LOAD

- Get customer release/ load tender
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- Repeat...



POSTING - ORDER ENTRY



Select 'Subject Order' from your LoadMaster toolbar

POSTING - ORDER ENTRY

You can post and refresh posted loads through brokerage planning. When you build a load and switch the Loadboards status to 'Loadboards' the load will automatically post once it is executed. To refresh the load you will select the 'Loadboards' button at the top of the screen. This will pull the load down and change the Loadboards status to 'No.' There is a 3-5-minute delay for refreshing.

If you want to bump the rate or make a change to the post you must first remove the post from the loadboard, make the changes, and then repost the load. You can take a post down and repost it by clicking on the 'Loadboard' button.

The screenshot displays the Beemac Trucking software interface. At the top, there is a toolbar with various icons, including a red circle around the 'Loadboard' icon. Below the toolbar, the main window shows a list of orders with columns for Order, Brokerage status, Origin city, Dest city, Dest state, Freight, Target pay, Pay rate, Early PU dt, Late PU dt, Early del dt, Late del dt, Carrier, Carrier name, Stops, and Distance. The 'Loadboard' button is circled in red, and the 'Loadboard' status is visible in the 'Brokerage status' column for several orders.

Order	Brokerage status	Origin city	Dest city	Dest state	Freight	Target pay	Pay rate	Early PU dt	Late PU dt	Early del dt	Late del dt	Carrier	Carrier name	Stops	Distance
S0052990	OPEN	SOUTH BEND	IN	KANSAS CITY	KS	\$0.00	\$0.00	06/07/2019 0911	06/07/2019 0911	06/10/2019 0911	06/10/2019 0911			0	574.0
S0052999	OPEN	SOUTH BEND	IN	MINNEAPOLIS	MIN	\$0.00	\$0.00	06/07/2019 0700	06/07/2019 0700	06/10/2019 0900	06/10/2019 0900			0	503.0
0393658	COVERED	EAST CANTON	OH	LITHONIA	GA	\$1,650.00	\$1,320.00/1397.0000	06/06/2019 0800	06/06/2019 1400	06/07/2019 0800	06/07/2019 1100	973519	ROZIER TRA.	0	688.0
0390435	COVERED	SAVANNAH	GA	LOUISVILLE	KY	\$1,419.00	\$1,135.20/1397.0000	06/06/2019 0800	06/06/2019 1630	06/07/2019 0800	06/07/2019 1630	OTAMNTRN	OTAMAN TRA.	0	660.0
0390436	COVERED	SAVANNAH	GA	LOUISVILLE	KY	\$1,419.00	\$1,135.20/1397.0000	06/06/2019 0800	06/06/2019 1630	06/07/2019 0800	06/07/2019 1630	986928	RIVES TRAN.	0	660.0
0393134	COVERED	YORK	PA	SALYERSVILLE	MD	\$1,295.00	\$1,036.00/986.0000	06/06/2019 0900	06/06/2019 1400	06/07/2019 0800	06/07/2019 1500	822969	T-WAL LOGS.	0	490.0
0393725	COVERED	TRAFFORD	PA	ALDIE	VA	\$1,035.00	\$828.00/947.0000	06/05/2019 0700	06/05/2019 1600	06/07/2019 0700	06/07/2019 1500	062953	BUERGO'S T.	0	217.0
0393693	COVERED	YORK	PA	HURTINGTON	WV	\$1,295.00	\$1,036.00/982.0000	06/06/2019 0900	06/06/2019 1400	06/07/2019 0800	06/07/2019 0800	531787	BLUEGRASS.	0	413.0
0392038	DELIVER	BREMEN	IN	GREENFIELD	IN	\$641.00	\$512.80/900.0000	06/05/2019 0700	06/05/2019 2030	06/06/2019 1100	06/06/2019 1100	499189	HURT TRUC.	0	149.0
0390421	DELIVER	SAVANNAH	GA	LOUISVILLE	KY	\$1,419.00	\$1,135.20/1319.0000	06/04/2019 0600	06/04/2019 1630	06/05/2019 0600	06/05/2019 1630	907680	TRFLUS ENT.	0	650.0
0392167	DELIVER	MILAN	OH	LOWELL	MA	\$2,518.44	\$2,014.75/1843.0000	06/03/2019 0700	06/03/2019 1400	06/05/2019 0730	06/05/2019 1430	115889	J RACSO TR.	0	708.0
0392652	DELIVER	MILAN	OH	LOWELL	MA	\$2,518.44	\$2,014.75/1943.0000	06/05/2019 0700	06/05/2019 1500	06/06/2019 0730	06/06/2019 1430	CARRONE	CARRIER ON.	0	708.0
0391920	DELIVER	MISSOURI CITY	TX	AUSTIN	TX	\$650.00	\$520.00/450.0000	06/05/2019 0700	06/05/2019 1400	06/06/2019 0800	06/06/2019 1700	3216027	CATARINO V.	0	168.0
0391481	DELIVER	MILAN	OH	LOUISVILLE	CO	\$4,445.00	\$3,556.00/3000.0000	06/05/2019 0600	06/05/2019 1630	06/06/2019 0600	06/06/2019 1630	109132	DINAR TRAN.	0	1285.0
0393040	DELIVER	PORT WENTW.	GA	DUNCANVILLE	TX	\$1,730.51	\$1,384.41	06/07/2019 1645	06/07/2019 1645	06/11/2019 0000	06/11/2019 0000			0	1037.0
0394026	OPEN	BREMEN	IN	KANSAS CITY	KS	\$2,127.22	\$1,701.78	06/07/2019 0700	06/07/2019 1700	06/10/2019 0800	06/10/2019 1500			0	584.0
0394020	OPEN	BREMEN	IN	EDEN PRAIRIE	MIN	\$1,838.72	\$1,470.98	06/07/2019 0700	06/07/2019 1700	06/10/2019 0900	06/10/2019 0900			0	524.0
0394025	OPEN	BREMEN	IN	CHAMBERLAIN	SD	\$2,809.12	\$2,247.30	06/07/2019 0700	06/07/2019 1700	06/11/2019 0900	06/11/2019 0900			0	809.0
0394024	OPEN	BREMEN	IN	CHAMBERLAIN	SD	\$2,809.12	\$2,247.30	06/07/2019 0700	06/07/2019 1700	06/11/2019 1000	06/11/2019 1000			0	809.0
S0052972	OPEN	SOUTH BEND	IN	SIoux FALLS	SD	\$0.00	\$0.00	06/07/2019 0855	06/07/2019 0855	06/10/2019 0855	06/10/2019 0855			0	699.0
0392069	DELIVER	MILAN	OH	AURORA	CO	\$4,431.00	\$3,544.00/3007.0000	06/05/2019 0800	06/05/2019 1530	06/07/2019 0830	06/07/2019 0830	941719	REZNA TR.	0	1282.0
0392490	DELIVER	WEST MONROE	LA	LITHONIA	GA	\$1,025.00	\$820.00/958.0000	06/04/2019 0700	06/04/2019 1530	06/06/2019 0800	06/06/2019 1600	765913	LIONHART T.	0	529.0
0393106	DELIVER	WHEATLAND	PA	CHICAGO	IL	\$1,300.00	\$1,040.00/1087.0000	06/04/2019 0700	06/04/2019 1400	06/05/2019 0730	06/07/2019 1500	923170	MIDMO TRU.	0	411.0
0392022	DELIVER	BREMEN	IN	GREENFIELD	IN	\$641.00	\$512.80/900.0000	06/05/2019 0700	06/05/2019 2100	06/06/2019 1200	06/06/2019 1200	531429	NAISSUS INC.	0	149.0
0392993	DELIVER	BREMEN	IN	THEE RIVER FA.	MIN	\$2,936.52	\$2,349.22/2370.0000	06/05/2019 0700	06/05/2019 1700	06/06/2019 0700	06/06/2019 1500	594255	BRANDON H.	0	807.0
0393004	DELIVER	BREMEN	IN	MINNEAPOLIS	MIN	\$1,743.48	\$1,394.78/1293.0000	06/05/2019 0700	06/05/2019 1700	06/07/2019 0800	06/07/2019 1400	FRNSPEC	BRENNY SF.	0	513.0
0393001	DELIVER	BREMEN	IN	LINCOLN	NE	\$2,235.72	\$1,788.58/1935.0000	06/05/2019 0700	06/05/2019 1700	06/06/2019 0700	06/06/2019 0700	973228	ERIC ROUZA	0	605.0
0393002	DELIVER	BREMEN	IN	LINCOLN	NE	\$2,285.72	\$1,828.58/1985.0000	06/05/2019 0700	06/05/2019 1700	06/06/2019 1600	06/06/2019 1600	059478	G BROTHER.	0	605.0
0393137	DELIVER	YORK	PA	KNOXVILLE	TN	\$1,425.00	\$1,140.00/998.0000	06/05/2019 0900	06/05/2019 1400	06/06/2019 0700	06/06/2019 1500	954880	CROSS TRA.	0	540.0
0392077	DELIVER	SAVANNAH	GA	TEMPLE	TX	\$1,948.51	\$1,558.81/1797.0000	06/04/2019 1400	06/04/2019 1400	06/06/2019 2300	06/06/2019 2300	876122	SUTTON TRA.	0	1106.0

Available Tractors: 0
Cutoff date: 06/06/2019 Available at: *

Carrier	Carrier name	State	Zip	Zone	Available	Expires	Load to city	Load to state	Mile radius	Contact	Phone	Fax	Safety rating	Performance rating	Trailer type	Comments	Team	FindNear	Revenue/DI	Tractor #
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POSTING - SUBJECT ORDERS

To quickly post a load before it is built or to post a load out as different cities to get more views you will use the **'Subject Orders'** button at the top of the brokerage planning screen. In this pop-up, you will enter enough information to quickly post the load. At the top, you will enter the pickup and delivery city and state along with the date and times. Beneath you need to enter the trailer type which you can select by the magnifying glass button.

Subject Orders - Beemac Inc.

Order number Brokerage status **SUBJECT** SUBJECT ORDER Blast email

Shipper Scheduled arrival between 08/08/2022 1441 and
Address
City/State/Zip Void date 08/08/2022 2359
Contact Phone

Consignee Scheduled arrival between and
Address
City/State/Zip

Trailer type Weight

Planning comment **TRAINING NOT REAL**

Bill-to customer **001** Hybrid-Parade SO Controlling party

Billing Distance Miles Lock miles Revenue code **TRN** TRAINING
Weight Order type
Rate method Flat Mode **Truckload**
Units description Commodity
Rating units Order allocation **LOGISTIC** Hybrid
Rate Entered by wergara 08/08/2022 1441
Freight charge Ops user vstewart Veronica Dorsey

Callback number Equipment type options

Loadboard **boards** Loadboard user ID
Trailer length Trailer width
Rate type Rate

Comment 1 **TRAINING NOT REAL**
Comment 2

In the planning comments, you will put a brief, sellable description of the load.

Ex: 10K INSULATION, TWO 8FT TARPS, LOADS 7-5, DEL NEXT DAY@8A - \$1298

Make sure the **'Revenue Code'** field is correct and enter the commodity which you can select by the magnifying glass button.

Change the **'Loadboards'** drop down to say Loadboards. Change the 'Rate type' drop down to flat. Enter the rate and a small description in the 'Comment 1' field that you want the driver to see on the load once it posts to the Loadboards.

POSTING - SUBJECT ORDERS

- HOUSTON, TX TO PINE HILL,AL
- FLATBED WITH 4 FT TARPS, COIL RACKS (4 SETS) AND DUNNAGE, DRIVER NEED TWIC CARD
- 45000LBS
- PU 8/31 FROM 8AM TO 3PM / DEL 9/2 FROM 7AM TO 5PM
- CUSTOMER RATE 3600 / TTT 3158

Subject Orders - Beemac Inc.

Order number Brokerage status SUBJECT ORDER Blast email

Shipper Address City/State/Zip HOUSTON, TX 77001 Contact Phone Scheduled arrival between 08/31/2022 0800 and 08/31/2022 1500 Void date 08/31/2022 2359

Consignee Address City/State/Zip PINE HILL, AL 36769 Scheduled arrival between 09/02/2022 0700 and 09/02/2022 1700

Trailer type FT Flatbed w/Tarps (DAT) Weight 45000

Planning comment NEED A FLATBED WITH 4 FT TARPS AND TWIC CARD

Bill-to customer 001 Hybrid-Parade SO Controlling party

Billing Distance 579.0 Miles Lock miles Revenue code TRN TRAINING

Weight 45000.0 Order type

Rate method Flat Mode Truckload

Units description Commodity COILS COILS

Rating units 1.0000 Order allocation LOGISTIC Hybrid

Rate 3600 Entered by wergara 08/31/2022 0848

Freight charge \$3,600.00 Ops user vstewart Veronica Dorsey

Callback number Equipment type options

Loadboard Loadbor: Loadboard user ID

Trailer length Trailer width

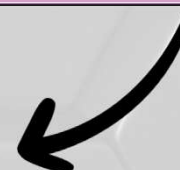
Rate type Flat Rate 3158

Comment 1 FLATBED WITH 4 FT TARPS, COIL RACKS (4 SETS) AND DUNNAGE,

Comment 2 NEED TWIC CARD

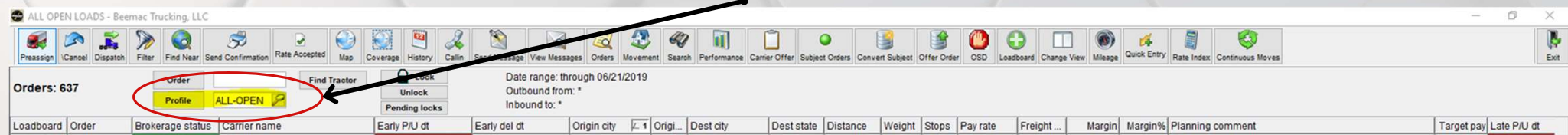
TEAM 1											
CUSTOMER	ORIGIN	ST	DESTINATION	ST	RATE	DATE	Release / Comments	#OF LOADS	EQUIPMENT	BOOKED	Details
TENARIS	BAY CITY (HOUSTON)	TX	MIDLAND	TX	1501	1/31		MULTI	F	YES	47K STEEL PIPE. PIPE STAKES, STRAPS, DUNNAGE, HB OR HA RACK-MUST ACCEPT TRACKING
TENARIS	CONROE (HOUSTON)	TX	MIDLAND	TX	1501	1/31		MULTI	F	NO	47K STEEL PIPE. PIPE STAKES, STRAPS, DUNNAGE, HB OR HA RACK-MUST ACCEPT TRACKING
RIVERBANK	YOUNGSTOWN (CLEVELAND, AKRON)	OH	OKLAHOMA CITY	OK	2648	1/30-2/17		102	F	YES	47K STEEL PIPE. NEED PIPE STAKES, STRAPS, DUNNAGE, HEADBOARD OR HR - LOAD MUST TRACK
SOONER	HOUSTON (TS UPSET)	TX	MIDLAND (PANTHER)	TX	1448	1/29-2/4		10	F	YES	47K STEEL PIPE. PIPE STAKES, STRAPS, DUNNAGE, HB OR HA RACK-MUST ACCEPT TRACKING
SOONER	BRYAN (AXIS)	TX	MIDLAND (PANTHER)	TX	1401	1/30-2/5	CHECKING WITH TRUSTED	6	F	YES	47K STEEL PIPE. PIPE STAKES, STRAPS, DUNNAGE, HB OR HA RACK-MUST ACCEPT TRACKING
DO NOT POST LOADS WITH RATES ENDING IN 5 OR 0											
CUSTOMER		ST	DESTINATION	ST		DATE	Release / Comments	#OF LOADS	EQUIPMENT	BOOKED	Details
KINDER	CASPER	WY	MYTON	UT	1500TTT GET RATE	30-Jan		1	CON	YES	PALLEETS-NEED TARP, STRAPS-MUST ACCEPT TRACKING AND TAKE PICTURES OF THE FREIGHT -21K
KINDER	EMERSON	IA	STOCKDALE	TX	2000 TTT GET RATE	28-Jan		1	F	YES	PALLEETS-NEED TARP, STRAPS-MUST ACCEPT TRACKING AND TAKE PICTURES OF THE FREIGHT -21K (2 DROPS - SALINA, KS & STOCKDALE, TX)
KINDER	BLUE SPRINGS	MO	WALKER	LA	1800 TTT GET RATE	28-Jan		1	SB	YES	BOX TRUCK-PALLEETS-NEED TARP, STRAPS-MUST ACCEPT TRACKING AND TAKE PICTURES OF THE FREIGHT -4K
KINDER	NUNNELLY	TN	TROUT	LA	850 TTT GET RATE	28-Jan		1	HS	YES	PALLEETS - NEED TARP, STRAPS-MUST ACCEPT TRACKING AND TAKE PICTURES OF THE FREIGHT -2K
KINDER									HS	YES	PALLEETS - NEED TARP, STRAPS-MUST ACCEPT TRACKING AND TAKE PICTURES OF THE FREIGHT -3K (2 DROPS - Rouseville & Pleasantville)
KINDER								3	F	YES	STEEL PIPE PALLEETS-NEED TARP, STRAPS-MUST ACCEPT TRACKING AND TAKE PICTURES OF THE FREIGHT -21K. 2 PICKS (HOUSTON & HOUSTON)
RIVERBANK DO NOT POST LOADS WITH RATES ENDING IN 5 OR 0											
CUSTOMER	ORIGIN	ST	DESTINATION	ST	RATE	PICK UP DATES	Release / Comments	# of Loads	EQUIPMENT	BOOKED	Details
RIVERBANK/TEAM 1	HOUSTON	TX	ROOSEVELT	UT	3951 TTT	1/29 - 1/30	SO-25-7732-JS	9	F	YES	TWIC CARD or ESCORT. 47K STEEL PIPE. NEED PIPE STAKES, STRAPS, DUNNAGE, HEADBOARD OR HR - LOAD MUST TRACK
TEAM 1	YOUNGSTOWN	OH	OKLAHOMA CITY	OK	2648 TTT	1/30 - 2/12	XFR-25-157-LB	MULTI	F	YES	47K STEEL PIPE. NEED PIPE STAKES, STRAPS, DUNNAGE, HEADBOARD OR HR - LOAD MUST TRACK
TNH	IRONDALE	OH	DAYTON	OH	601 TTT	1/30	8AM APPT	1	HS	YES	8AM APPT. STEEL PLATES - 5K NEED TARPS, STRAPS, 12 BOARDS 4x4 HARDWOOD DUNNAGE
TEAM 1	BAYTOWN	TX	YORKVILLE	OH	2498 FIRM	1/30	SO-25-139-EM	6	F	YES	47K STEEL PIPE. NEED PIPE STAKES, STRAPS, DUNNAGE, HEADBOARD OR HR - LOAD MUST TRACK
RIVERBANK	CROSBY	TX	GUERNSEY	WY	3201 TTT	2/3 - 2/5	TO 25-155-BM	17	F	YES	47K STEEL PIPE. NEED PIPE STAKES, STRAPS, DUNNAGE, HEADBOARD OR HR - LOAD MUST TRACK
TNH	SPARROWS POINT (Baltimore, Essex, Dundalk)	MD	CLEVELAND	OH	1001 TTT	1/30		6	F	YES	STEEL COIL 47k - COIL RACKS, TARP, CHAINS, DUNNAGE
RIVERBANK	YOUNGSTOWN	OH	HOUSTON	TX	2648 TTT	1/24	TO-25-121-MP	37	F		47K STEEL PIPE. NEED PIPE STAKES, STRAPS, DUNNAGE, HEADBOARD OR HR - LOAD MUST TRACK

This is how a spread sheet looks like



SEARCH LOADS TO SELL IN BROKERAGE PLANNING

When you are taking phone calls, and a carrier calls in to book a load you must search the load in Brokerage Planning to sell the load. First, you will need to open the Brokerage Planning profile 'ALL-OPEN'.



ALL OPEN LOADS - Beemac Trucking, LLC

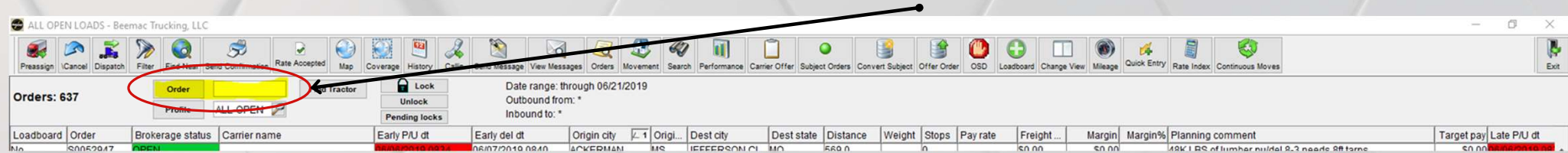
Orders: 637

Order: [] Find Tractor [] Lock [] Unlock [] Pending locks

Date range: through 06/21/2019
Outbound from: *
Inbound to: *

Loadboard	Order	Brokerage status	Carrier name	Early P/U dt	Early del dt	Origin city	Dest city	Dest state	Distance	Weight	Stops	Pay rate	Freight ...	Margin	Margin%	Planning comment	Target pay	Late P/U dt
-----------	-------	------------------	--------------	--------------	--------------	-------------	-----------	------------	----------	--------	-------	----------	-------------	--------	---------	------------------	------------	-------------

You can search on this screen in multiple ways. You can sort the freight via city and state and look for the load that way. You can ask the carrier for the reference number on the post. You will type that into the 'Order' field and hit enter.



ALL OPEN LOADS - Beemac Trucking, LLC

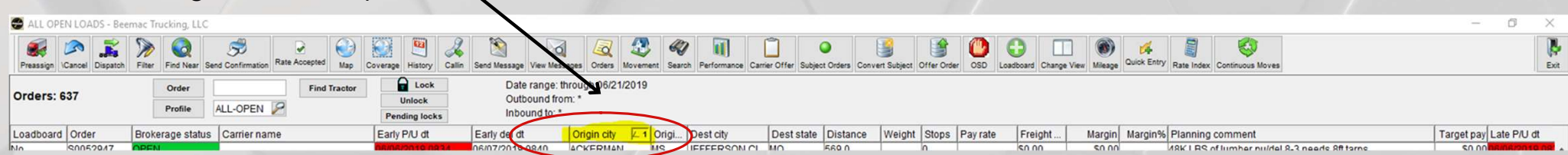
Orders: 637

Order: [] Find Tractor [] Lock [] Unlock [] Pending locks

Date range: through 06/21/2019
Outbound from: *
Inbound to: *

Loadboard	Order	Brokerage status	Carrier name	Early P/U dt	Early del dt	Origin city	Dest city	Dest state	Distance	Weight	Stops	Pay rate	Freight ...	Margin	Margin%	Planning comment	Target pay	Late P/U dt
MS	80052947	OPEN	WACKERMAN	06/07/2019 08:40		JEFFERSON	MO		560.0		0		\$0.00	\$0.00		48K LBS of lumber build 8-3 needs 8ft tarp	\$0.00	06/21/2019

You can also double-click on the 'Origin City' title and type the name of the pick-up city, and the screen will automatically take you to all the loads loading out of this city.



ALL OPEN LOADS - Beemac Trucking, LLC

Orders: 637

Order: [] Find Tractor [] Lock [] Unlock [] Pending locks

Date range: through 06/21/2019
Outbound from: *
Inbound to: *

Loadboard	Order	Brokerage status	Carrier name	Early P/U dt	Early del dt	Origin city	Dest city	Dest state	Distance	Weight	Stops	Pay rate	Freight ...	Margin	Margin%	Planning comment	Target pay	Late P/U dt
MS	80052947	OPEN	WACKERMAN	06/07/2019 08:40		JEFFERSON	MO		560.0		0		\$0.00	\$0.00		48K LBS of lumber build 8-3 needs 8ft tarp	\$0.00	06/21/2019

RECAP – LIFE CYCLE OF A LOAD

- Get customer release/ load tender
- Build load / add to brokerage screen
- Post load
- Cover load
- Confirm carrier information/ set up carrier
- Send Carrier rate confirmation
- Send driver tracking
- Confirm pickup & delivery
- Repeat...



BOOKING A CARRIER AND CHECKING THEIR INFORMATION

Carrier - Beemac Inc.

Abort Exec Coverage SAFER Carrier Search Ins Email Unassignment History Highway Report Carrier Monitor Update Web User Available Loads Qual Details Quick Entry Carrier Plan Print Exit

Audit Log @ Email Sort Totals

Code [] Name [] Status [] Rules assessment []
MC number [] DOT number [] Onboarded []
IntraState code [] State [] IntraState only []
SS # or ID # [] Highway status []
Days to pay [] Highway number []
Activity status []

Legal name []
Address []
City/State/Zip []
Search city/st/zip []
Phone number []
Carrier plan []
Start date []

Available Tractors Recurring Tractors Offers Responsibility Drivers Lanes & PNN Upcoming Activities Activity History Images Logix Solutions Missing Paperwork
General CSA Insurance Authority Operations Trailer Types Comments Contacts Profile Callins History

Out of service Monitor carrier Monitor date []
 Contract Contract date [] Category []
 Credit approved Credit check date [] Salesperson []
Performance rating [] Performance rating date [] SCAC []
DOT safety rating [] Safety rating date [] Location radius []
Safety review type [] Safety rating review date [] Load to radius []
Hazmat cert # [] Hazmat expiration date [] Last contacted [] by [] Update
Safety reg status [] Safety reg date []

Override carrier qualification enforcement Nonenforcement cutoff []
 Always require manual dispatch override Override reason []
 Do not automate tracking
 Freight matching override
 CARB
 Do not allow electronic offers

Override payee code (Carrier payee on brokered moves) Finding records

- To book a carrier you must follow these steps:

1. Get MC/DOT to search carrier
2. Check that the carrier is in good standing, we don't need insurance or a new carrier packet.

- To do this you will open the carrier screen and select the **'Search'** button then enter the MC or DOT in the appropriate fields. Select **'Execute'** and wait for information to populate if the carrier is set up or you will get an error stating the carrier is not set up.

BOOKING A CARRIER AND CHECKING THEIR INFORMATION

Carrier - Beemac Inc.

Contact Detail - Beemac Inc.

Active Web access

Name [REDACTED]

Email address [REDACTED]

Title [REDACTED]

Phone number [REDACTED]

Mobile phone [REDACTED]

Fax number [REDACTED]

Notify when order offer terms are accepted

Code: BEEMAC

No dispatch

Advance

Quick pay

W-9 on file

Active	Name	Type
<input checked="" type="checkbox"/>	Dustin Dugger	
<input checked="" type="checkbox"/>	Accounts Receivable	
<input checked="" type="checkbox"/>	AHP	
<input checked="" type="checkbox"/>	AP Billing	
<input checked="" type="checkbox"/>	AP Billing	
<input checked="" type="checkbox"/>	ARNELL	
<input checked="" type="checkbox"/>	Barkley Watkins	
<input checked="" type="checkbox"/>	Barkley Watkins	
<input checked="" type="checkbox"/>	BILLING	Billing

Record 1 of 1 in list

- Go to the **'Contact'** tab to view the dispatcher's information.
- Verify that the person you are speaking with is listed as a dispatcher with the company.
- If you need to add a new dispatcher, go through the **GO HIGHWAY** process and verify adding a new dispatcher. This will prevent fraud.
- Go Highway will add the new dispatcher **if approved.**

BOOKING A CARRIER AND CHECKING THEIR INFORMATION

Once you have confirmed all the dispatcher's information you are then required to get the driver's name and phone number. We track every single load via the **TRACKER TOOLS**. When you are booking a carrier on a load you must explain to them that the driver must have a smartphone and must accept tracking before a rate con will be sent. No one is exempt from tracking. If they cannot/do not accept terms of tracking, they cannot have the load.

Once you get the driver's name and phone number you write the following information down:

- Lane
- MC/DOT
- Dispatch name & phone number
- ETA to pickup
- Driver name & phone number

Rate sold

RECAP – LIFE CYCLE OF A LOAD

- Get customer release/ load tender
- Build load / add to brokerage screen
- Post load
- Cover load
- Confirm carrier information/ set up carrier
- Send Carrier rate confirmation
- Send driver tracking
- Confirm pickup & delivery
- Repeat...



CARRIER DISPATCH INFO

Carrier Dispatch - Order number: 0849022 - Beemac Inc.

Carrier 973588
H & R TRUCKING
 YAKIMA, WA 98908
Contact Hugo Sanchez Ramirez
 Phone 509-930-0785

Driver Luis
 Driver cell # 509-318-5592
 Driver email
 Tractor 3
 Trailer 407
 Company trailer

Carrier pro #
Carrier rating None
Carrier inv #
Performance rating
Load to city

Status Progress
Brokerage status PROGRESS
Dispatcher jcardona Johana Cardona
Carrier email hrtrucking22@gmail.com
Check call schedule
Next scheduled call EST

Rates Pay method Flat
 Pay units 1.0000
 Rate 3000.0000
 Carrier pay \$3,000.00
 Other pay \$0.00
 Total pay \$3,000.00

Freight charge \$3,502.29 \$4.86/mile
 Other charges \$1.85
 Total charges \$3,504.14
 Margin \$504.14
 Margin % 14.39
 Distance 721.0

Display rate remarks
 Carrier rate
 Display target remarks
 Carrier target rate
 Show details
 Carrier fuel rate
 Target pay method Margin %
 Target pay units 20.00
 Target pay \$2,803.31 \$3.89/mile
 Override target pay

Max pay method Percent
 Max pay units 100.00
 Max pay \$3,504.14 \$4.86/mile
 Override max pay

Other pay

Code	Description	Memo number	Payee	Date	Units	Rate	Amount
<input type="button" value="Add"/> <input type="button" value="Upd"/> <input type="button" value="Del"/>							

Order Information Customer: VEKA WEST C/O C H ROBINSON Salesperson:
 RENO, NV FIFE, WA Order trailer type: F - Flatbed (DAT) Brokerage profile: UPGRADE - profile based on pre-up
 Load Track:

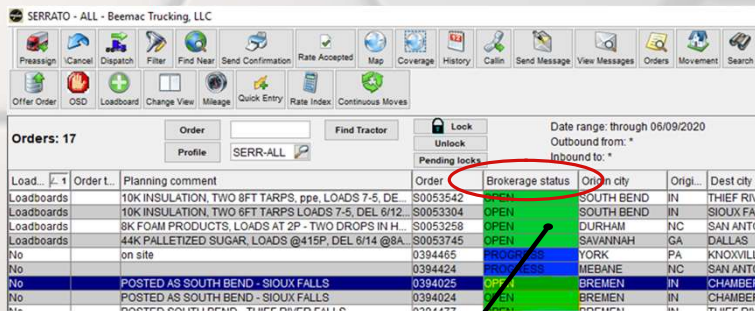
Stop Type	Status	Order	Loc Code	Location	City	Earliest	Latest	Move dist from previous	ETA	Arrived	Departed	Hub	Pallets in	Pallets out	Cases	Weight
Pickup	CLEARED	0849022	VWRN	VEKA WEST	RENO, NV	03/08 1330	03/08 1700			03/09 1843	03/08 1436					
Delivery		0849022	MILFIF	MILGARD	FIFE, WA	03/10 0800	03/10 1400		721.0	03/09 0711						

Override payee code (Carrier payee on brokered moves)

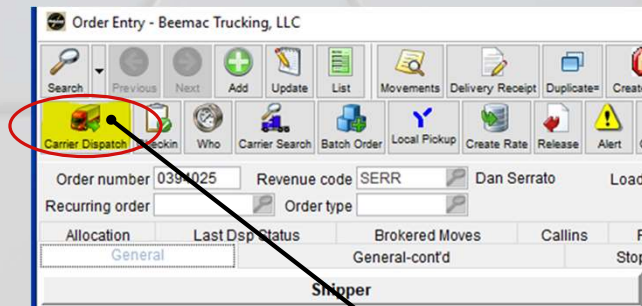


SENDING A RATE CONFIRMATION

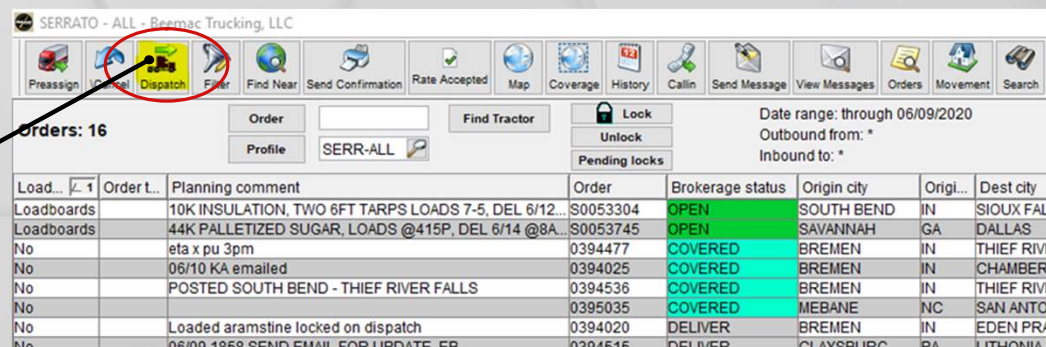
You can send Rate Confirmations as the following ways:



By double-clicking on the **'Brokerage Status'** of a load



By opening the load in order entry and selecting the **'Carrier Dispatch'** button.



By clicking on the **'Dispatch'** button in Brokerage Planning

SENDING A RATE CONFIRMATION

In the Carrier dispatch screen, you will enter the carrier code in the **'Carrier'** field. This can be their **MC/DOT** number or a different code. You can also search for the carrier's name, mc, or dot # by clicking on the magnifying glass.

You can also enter the Driver name and phone number in this screen if you have this information.

Next, you will verify the **dispatcher's name, number, and email**. You can change to a different dispatcher in the system by clicking on the magnifying glass.

The screenshot shows the 'Carrier Dispatch' window for order number 0950781. The interface includes a toolbar at the top with buttons like 'Confirm', 'Carrier Search', and 'Find Near'. The main area is divided into several sections:

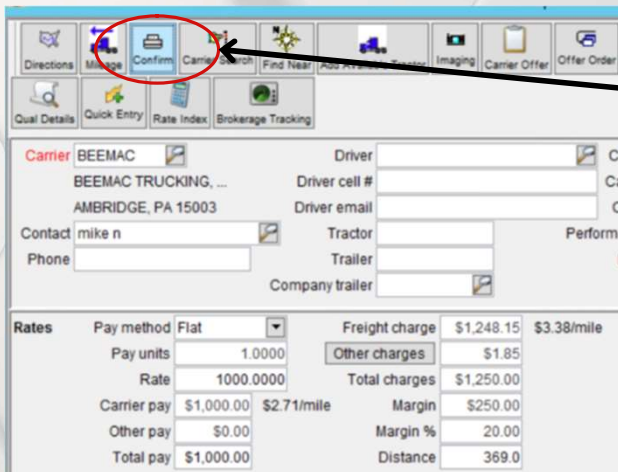
- Carrier Information:** Includes fields for Carrier, Driver, Driver cell #, Driver email, Carrier pro #, Carrier rating, Carrier inv #, Performance rating, and Load to city.
- Contact Information:** Includes fields for Contact, Phone, and Trailer type used.
- Rates:** Includes fields for Pay method, Pay units, Rate, Carrier pay, Other pay, Total advances, Net pay, Freight charge, Other charges, Total charges, Margin, and Distance.
- Other pay:** A table with columns for Code, Description, Memo number, Payee, Date, Units, Rate, and Amount.
- Order Information:** Includes Customer (TOYOTA TSHUSHO AMERICA INC), Salesperson, Order trailer type (FT - Flatbed wTarps (DAT)), and Brokerage profile (UPGRADE - profile based on).
- Stop Type Table:** A table with columns for Stop Type, Status, Order, Loc Code, Location, City, Earliest, Latest, Move dist from previous, ETA, Arrived, Departed, Hub, Pallets in, Pallets out, Cases, and Weight.

Annotations in the image include red circles around the 'Carrier' field, 'Driver' information, 'Contact' information, and the 'Rates' section. Arrows point from text boxes to these areas.

Under the **'Rates'** section you will select **'Flat'** under Pay Method and then enter the carrier rate in the **'Rate'** field. Click the **"Confirm"** button at the top.



SENDING A RATE CONFIRMATION

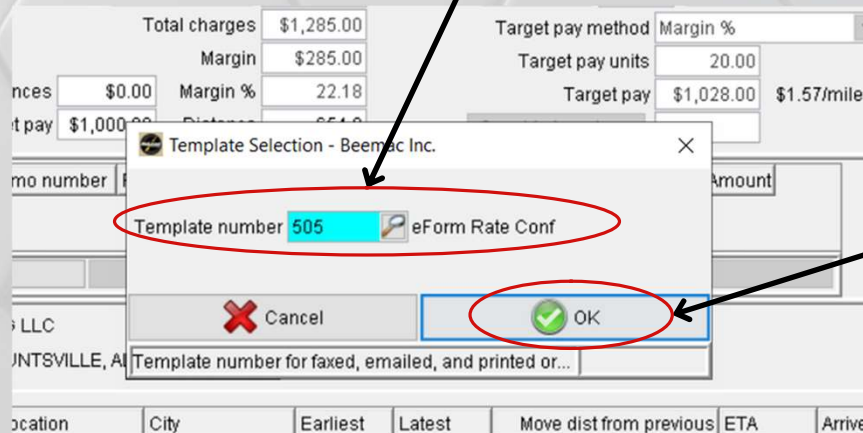


Carrier: BEEMAC
BEEMAC TRUCKING, ...
AMBRIDGE, PA 15003
Contact: mike n
Phone: []

Driver: []
Driver cell #: []
Driver email: []
Tractor: []
Trailer: []
Company trailer: []

Rates	Pay method	Flat	Freight charge	\$1,248.15	\$3.38/mile
	Pay units	1.0000	Other charges	\$1.85	
	Rate	1000.0000	Total charges	\$1,250.00	
	Carrier pay	\$1,000.00	Margin	\$250.00	
	Other pay	\$0.00	Margin %	20.00	
	Total pay	\$1,000.00	Distance	369.0	

Once the information is added, click the **"Confirm"** button at the top.



Template Selection - Beemac Inc.

Template number 505 eForm Rate Conf

Cancel OK

Total charges	\$1,285.00	Target pay method	Margin %
Margin	\$285.00	Target pay units	20.00
Margin %	22.18	Target pay	\$1,028.00 \$1.57/mile

Electronic link (Template 505)
PDF Link (Template 499)

Then, click on **'OK'** to confirm.



SENDING A RATE CONFIRMATION

Leave the **'Print Option'** selected and do **NOT** click the email check box.
Just click **"OK"**

Rate Confirmation - Beemac Inc.

Contact

Print

Email

Fax

Comment

MUST DELIVER 6/4 @ 8:30AM SHARP

DRIVER MUST TRACK VIA TRUCKER TOOLS APP

CALL 724-359-4096 WITH ANY ISSUES

Carrier contact name

SENDING A RATE CONFIRMATION

Click **'Yes'** to send to imaging.

Contact

Print

Email

Fax

Document

LoadMaster Document Imaging

Send report to Imaging?

SENDING A RATE CONFIRMATION

Click **'Cancel'** on the preview screen to exit - Preview isn't necessary unless you want to check your work

Contact

Print

Email

Fax

Print "Rate Confirmation" - Beemac Inc.

Print to

comment MUST D
DRIVER MUST TRACK VIA TRUCKER TOOLS APP
CALL 724-359-4096 WITH ANY ISSUES

SENDING A RATE CONFIRMATION

Click 'OK' to exit the dispatch screen.

The screenshot shows a software interface for managing a dispatch. The top toolbar contains various icons for navigation and actions. The main area is divided into several sections:

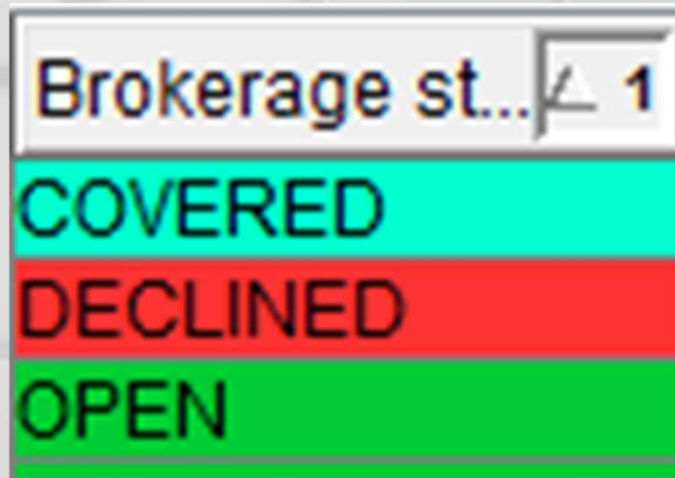
- Carrier Information:** BEEMAC, BEEMAC TRUCKING, AMBRIDGE, PA 15003. Includes fields for Driver, Driver cell #, Driver email, Contact, Phone, Carrier pro #, Driver cell #, Carrier rating (Satisfactory), Carrier inv #, Performance rating (10), Load to city, Status (Covered), Brokerage status (COVERED), Dispatcher (mnigro), Carrier email (mnigro@beemac.com), and Next scheduled call.
- Rates:** Pay method (Flat), Pay units (1.0000), Rate (1000.0000), Carrier pay (\$1,000.00), Other pay (\$0.00), Total pay (\$1,000.00). Freight charge (\$1,248.15), Other charges (\$1.85), Total charges (\$1,250.00), Margin (\$250.00), Margin % (20.00), Distance (369.0). Target pay units (20.00), Target pay (\$1,000.00), Max pay units (100.00), Max pay (\$1,250.00).
- Other pay:** A table with columns for Code, Description, Memo number, Payee, Date, Units, Rate, and Amount.
- Order information:** Customer (STEELFAB INC), Salesperson, Order trailer type (F - Flatbed (DAT)), and Brokerage profile (UPGRADE - profile base).
- Stop Type Table:**

Stop Type	Status	Order	Loc Code	Location	Earliest	Latest	Move dist from previous	ETA	Arrived	Departed	Hub	Pallets in	Pallets out
Pickup		0679261	STEFABIC	SteelFab-Inc	DURANT, OK	06/03 0700	06/03 1600						
Delivery		0679261	PROSAN1	PROJECT STAR	SAN ANTONIO, TX	06/04 0700	06/04 0830	369.0					

At the bottom of the window, there are 'Cancel' and 'OK' buttons. The 'OK' button is highlighted with a red circle and an arrow pointing to it from the text on the left.

SENDING A RATE CONFIRMATION

Once the rate confirmation is sent, the brokerage status will go from 'OPEN' to 'COVERED'.



Brokerage st... 1

COVERED

DECLINED

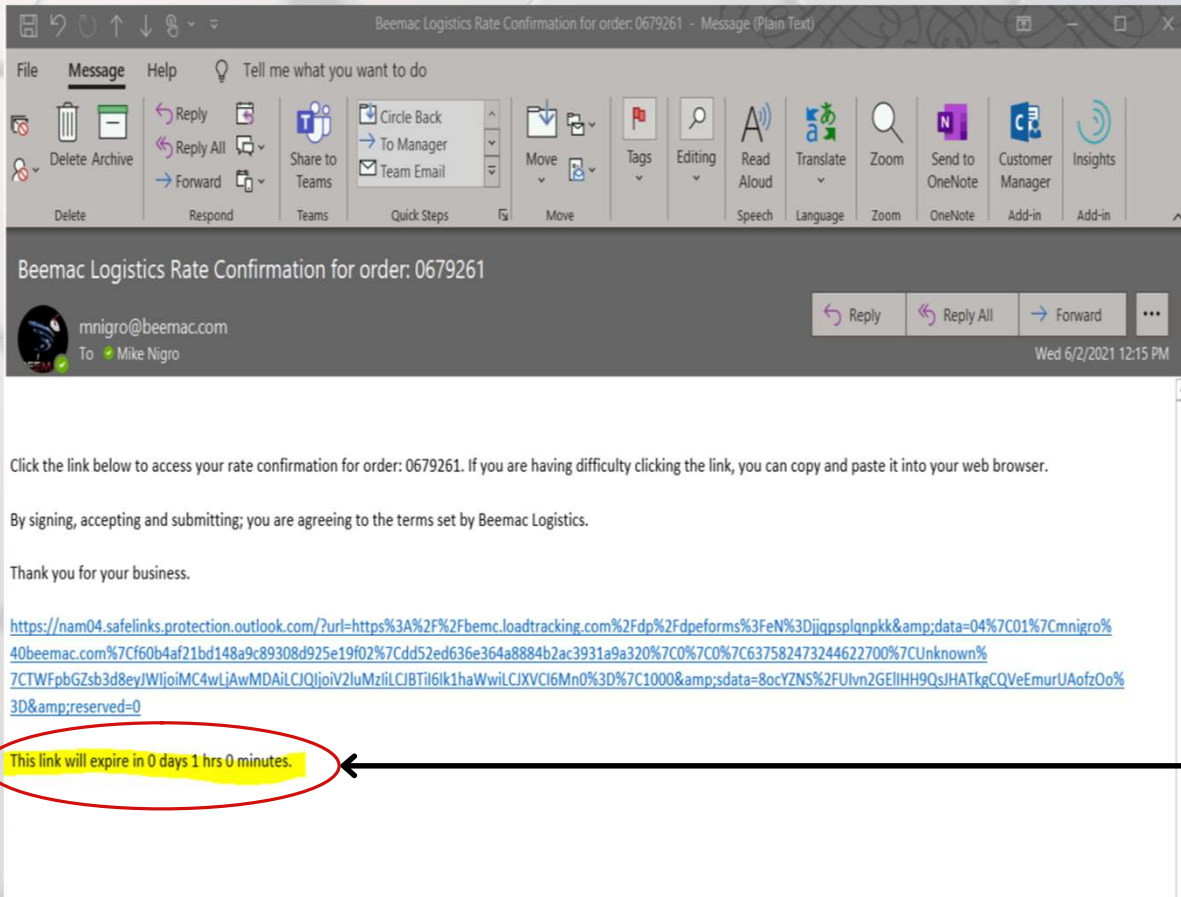
OPEN

If a carrier declines the load, you will see a brokerage status of 'DECLINED'.



Remember to not click the email check box while using template 499 or there will be no terms and conditions nor a place for them to sign.

SENDING A RATE CONFIRMATION



The carrier will receive an email with a link to review and accept the rate confirmation. Please note that if the email is incorrect in the system, it will not deliver to the carrier.

The sender will receive emails when the load is accepted, declined, or timed out.

Please note that there is a 1-hour expiration on the link.



SENDING A RATE CONFIRMATION

CHECK IN AS BEEMAC
ASK FOR PROJECT STAR 30546 LOAD

MUST DELIVER 6/4 @ 8:30AM SHARP

DRIVER MUST TRACK VIA TRUCKER TOOLS APP

CALL 724-359-4096 WITH ANY ISSUES

Please Sign:

Accept

SUBMIT

Decline

Driver Name:

Driver Cell:

Driver Email:

Tractor #:

Trailer #:



Attention: John Morrow

Carriers will see all the information when they click the link and at the bottom, they will need to sign, accept, and enter the driver's name and cell number. These are required fields. The driver info will auto-populate in McLeod once entered and accepted.

RECAP – LIFE CYCLE OF A LOAD

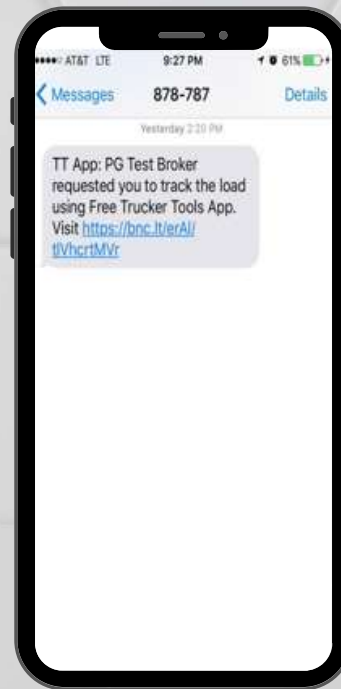
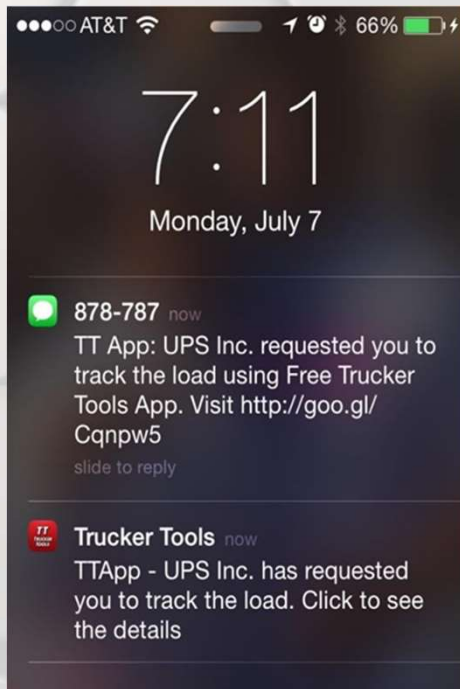
- Get customer release/ load tender
- Build load / add to brokerage screen
- Post load
- Cover load
- Confirm carrier information/ set up carrier
- Send Carrier rate confirmation
- Send driver tracking
- Confirm pickup & delivery
- Repeat...





USING TRUCKER TOOLS FOR TRACKING

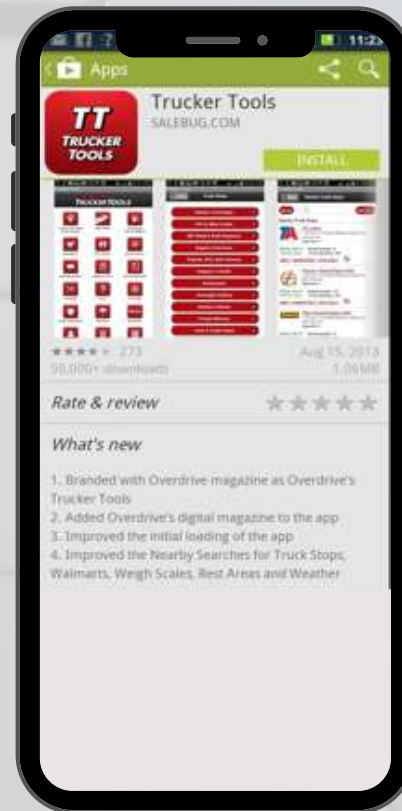
SENDING THE TRACKING LINK



Ask the Driver to click the link
in Text Message

SENDING THE TRACKING LINK

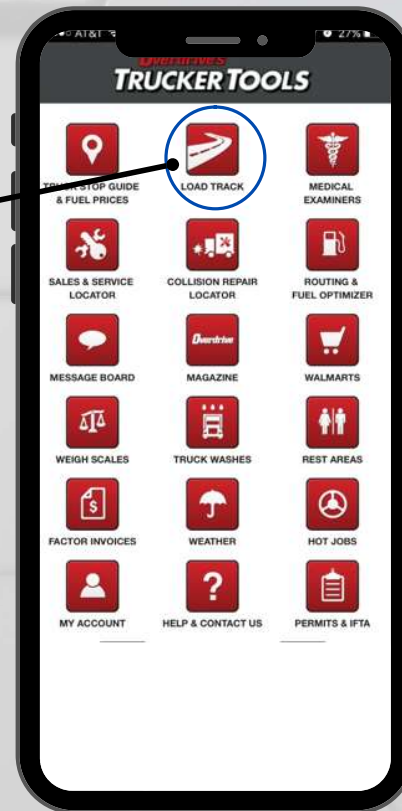
The link takes to App Store. Ask driver to Install/Download Trucker Tools App.



Driver has to Install/Download Trucker ToolsApp & then, Open and Allow it to track location.

SENDING THE TRACKING LINK

Click Load Track to see Pickup Number and Load Track Details



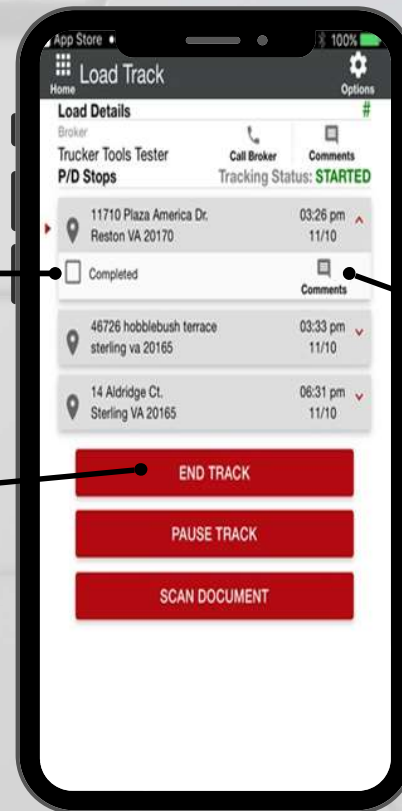
SENDING THE TRACKING LINK



SENDING THE TRACKING LINK

Drivers should check the events for each stop.

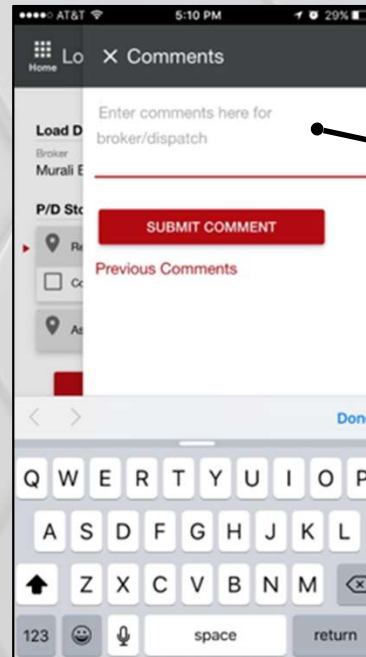
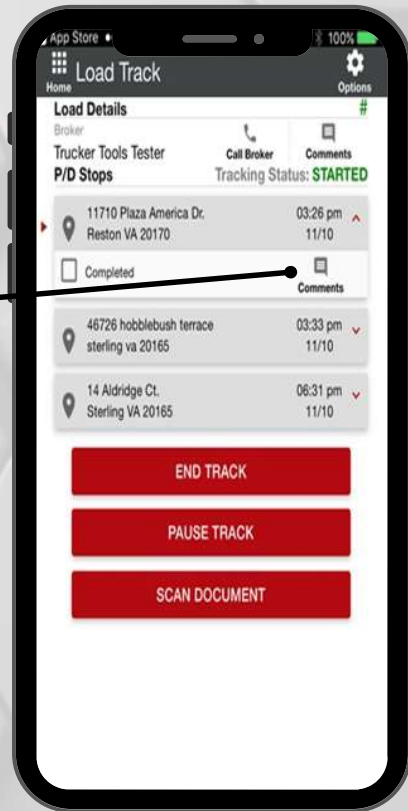
After delivering the load, END TRACK.



Dispatch Comments for the Stop.

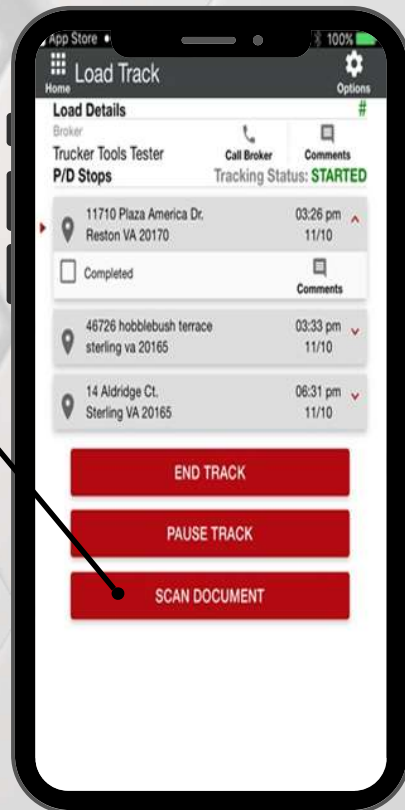
SENDING THE TRACKING LINK

Two-way communication with the Driver



The driver will enter comments here for the dispatcher.

SENDING THE TRACKING LINK



Driver can scan
PODs and other
documents.



The driver can send
the documents directly
to the broker.

RECAP – LIFE CYCLE OF A LOAD

- Get customer release/ load tender
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- Post load
- Cover load
- Confirm carrier information/ set up carrier
- Send Carrier rate confirmation
- Send driver tracking
- Confirm pickup & delivery
- Repeat...



TRACKING A LOAD

Once a load has been dispatched to a carrier the tracking process must start. The first step in the tracking process is to receive acknowledgment of the rate confirmation. Either via email or a signed rate confirmation (preferred but not required.)

The tracking team will use several different load statuses throughout the life of the load. These are the most common:

LOADING

Confirmed driver is on-site to load.

PROGRESS

Confirmed driver is loaded and rolling.

UNLOADING

Confirmed driver is on-site for delivery.

DELIVERED

Confirmed driver is unloaded, and the load has clean POD.

1

2

3

We have a team dedicated to tracking the pick-up and delivery. This team is only to track pickups and deliveries. They will utilize the Trucker Tools app as well as calling and emailing the carrier.

REMINDERS

Please remember that while we have a Tracking team, **the final responsibility for confirming pickups and deliveries falls on you.** If you receive a call or email out of your shift requesting confirmation of a pickup or delivery, you must forward it to afterhours@beemac.com. The subject line must include "AFTERHOURS TRACKING REQUEST MM/DD".

FOR HOT LOAD COVERAGE AFTERHOURS – Email hotloads@beemac.com. The email must include the following information: equipment requirements (tarp size, number of straps, chains, dunnage, coil racks, etc.), commodity and weight (piece count), shipping and delivery hours (FCFS or Appointment), maximum rate, and any other important detail.

HOW TO FILTER BROKERAGE PLANNING

At the top of your brokerage planning screen, click the 'Filter' button:

TEAM 3 - ALL LOADS - Beemac Inc.

Preassign \Cancel Dispatch Filter Find Near Send Confirmation Rate Accepted Map Coverage History Callin Find All Send Message View Messages Orders Movement

TRAINING (0) x 3-ALL (319) x

New Tab Order Find Tractor Lock
Profile 3-ALL Unlock
Pending locks

Date range: through 08/09/2023
Outbound from: *
Inbound to: *

Loadboard	Order t...	Order	Brokerage status	Carrier name	Early P/U dt	Late P/U dt	Origin city
No		0940629	COVERED	H & H TRUCKING CO	08/09/2022 0700	08/09/2022 1700	BLYTHEVILLE
No		0944606	UNLOADNG	WHITE PHANTON EXPRESS INC	08/02/2022 0800	08/02/2022 1600	HOUSTON
No		0944609	LOADING	GOLD TRUCKING LLC	08/08/2022 0800	08/08/2022 1600	HOUSTON
No		0944610	LOADING	GOLD TRUCKING LLC	08/08/2022 0800	08/08/2022 1600	HOUSTON
No		0944611	PROGRESS	H DIAZ TRUCKING LLC	08/08/2022 0800	08/08/2022 1600	HOUSTON
No		0944616	DELIVER	R&L FREIGHT LLC	08/04/2022 0800	08/04/2022 1600	HOUSTON
No		0944619	COVERED	TIGER TRANSPORT	08/12/2022 0800	08/12/2022 1600	HOUSTON
No		0944620	COVERED	TIGER TRANSPORT	08/12/2022 0800	08/12/2022 1600	HOUSTON
No		0944621	COVERED	R&L FREIGHT LLC	08/11/2022 0800	08/11/2022 1600	HOUSTON
No		0944622	COVERED	R&L FREIGHT LLC	08/11/2022 0800	08/11/2022 1600	HOUSTON

HOW TO FILTER BROKERAGE PLANNING

You can choose to only look at today's loads by entering a 'T' on the start day and a '0' on the days out. This will make the board a little easier to look at for just today's shipments.

Brokerage Planning Filter - Beemac Inc. [X]

Planning profile [] Default view Orders and Carrier Search - Horizontal [v]
Screen title AJ-ALL []

Order section:

Start day t Days out 0 Date range: 05/17/2021 - 05/17/2021

Inbound to Zone [v] * [] Grid configuration track []

Outbound from Zone [v] * []

Revenue code(s) AJ, AJ2 [] Include partial shipments

Customer(s) * []

Salesperson(s) * []

Trailer type(s) * []

Operations user(s) * []

TRACKING PICKUPS AND DELIVERIES

You can enter '**COVERED, PROGRESS**' in the Brokerage Status(es) section to only show those needed to make check calls.

Brokerage Planning Filter - Beemac Inc.

Planning profile Default view

Screen title

Revenue code(s) Include partial shipments

Customer(s) *

Salesperson(s) *

Trailer type(s) *

Operations user(s) *

Dispatcher(s) *

Brokerage status(es)

Hierarchy level

HOW TO STATUS A LOAD IN THE SYSTEM AS LOADED AND DELIVERED.

From your 'Carrier Dispatch' screen, double-click on the open box where it says 'Arrival', another screen will open up fill in the date and time of actual arrival and departure, and click ok to save it. Once the truck is empty, repeat the same process for the delivery part.

Carrier Dispatch - Order number: 0676840 - Beemac Inc.

Carrier: BEEMAC, Driver: BEEMAC TRUCKING, AMBRIDGE, PA 15003, Contact: VANESSA, Phone: 724-359-4378

Carrier pro #: [blank], Carrier rating: Satisfactory, Brokerage status: COVERED, Status: Covered, Load accepted by Carrier: [checked]

Carrier inv #: [blank], Dispatcher: [blank], Carrier email: vmdorsey@beemac.com

Performance rating: 10, Carrier's tractor number: [blank], City: [blank], Check call schedule: [checked], Next scheduled call: [blank], EDT: [checked]

Rates: Pay method: Flat, Freight charge: \$1,398.15, Other charges: \$1.85, Total charges: \$1,400.00, Margin: \$257.00, Margin %: 18.36, Distance: 506.0

Other pay: [table with columns: Code, Description, Memo number, Payee, Date, Units, Rate, Amount]

Order Information: Customer: ALLEGHENY LUDLUM, Salesperson: [blank], Brokerage profile: UPGRADE - profile based on pre-up

Stop Type	Status	Order	Loc Code	Location	City	Earliest	Latest	Move dist from previous	ETA	Arrived	Departed	Hub	Pallets in	Pallets out	Cases	Weight	
Pickup		0676840	382	ATI - ALLEGHE...	VANDERGRIFT...	05/24 1030	05/24 2300										
Delivery		0676840	8298	SPECIALTY RO...	CAROL STREA...	05/25 0900	05/25 0900	506.0									

Buttons: Cancel, OK

Carrier Dispatch - Order number: 0676840 - Beemac Inc.

Stop - Beemac Inc.

Type: Pickup, Location: 382 ATI - ALLEGHENY LUDLUM, 130 LINCOLN AVE, VANDERGRIFT, PA 15690, Zone: CNE Central Northeast Z...

Actual arrival: 05/24/2021 1026, Actual departure: 05/24/2021 1026

Dispatch comment: DRIVER MUST CHECK IN AS BEEMAC PIJ NUMBER - PICKUP 5/24 8AM - 11 FCFS, ATI Vandergriff Operations, Vandergriff, PA. Driver must check in as Beemac Loads 8am

Buttons: Cancel, OK

! Once you have stated a load as delivered in the system, you cannot make any changes to the load.



CALL-IN

If a carrier calls with an update on their location, you will enter that information into the **"Callin"** button at the top of the Brokerage Planning screen. This action will open a pop-up prompting you to input the carrier's location in the 'Current Location' field.

You can also enter notes on this screen. Any and all carrier contact should be documented on this screen. This prevents us from contacting a carrier over and over again. If the carrier does not answer the phone, you still need to note it in the **'Callin'** screen.

You can open this screen and see when the tracking team has last contacted a carrier.

Carrier Callin - Beemac Trucking, LLC

Order: 0394537 Movement: 992510 Entered by: aramstine

Carrier: 902154 Brokerage status: LOADING ON SITE LOADING

Carrier phone: 773-492-3772 Move status: Covered

Driver cell #: [Redacted] Scheduled check call: [Redacted] EDT

Current location: [Redacted] Call time: 06/10/2019 1319 EDT (0 hours late)

Return temperature: [Redacted] Next scheduled call: [Redacted] EDT

Set point temperature: [Redacted] Callin type: Broker initiated

Comments: [Redacted]

ETA to next stop: [Redacted] Distance to next stop: [Redacted]

Next stop: [Redacted] Time to next stop: [Redacted] hh:mm mph Company trailer: [Redacted]

Stop Type	Status	Order	Loc Code	Location	City	Earliest	Latest	Move dist from previous	ETA
Pickup		0394537	JMBREMEN	JOHNS MANVIL...	BREMEN, IN	06/10 0700	06/10 1700		
Delivery		0394537	DIGKEY	DIG-KEY ELEC...	THIEF RIVER FA...	06/12 0800	06/12 0800	807.0	

Previous callins

Call date/time	City	State	Entered by	Order	Carrier	Comments
06/09/2019 2012	BREMEN	IN	jujueta	0394537/902154		Pickup Scheduled: 06/10/19 07:00 EDT

Enter order number associated with carrier check call: [Redacted] No records in list

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