

Billing Team

billing@beemac.com

- Change anything on a load after you deliver it (rate, carrier pay, bill to, bol # or even weight)
 - Only able to change Carrier Pay if approved to override current pay if asking to increase pay
 - If asking to decrease pay, no approval needed
- Rebill a load
- Undeliver or Unassign a load

paperwork@beemac.com = only to be used if you need to send a POD, Pro number must be in Subject Line on email.

Carrier.invoice@beemac.com = all carrier paperwork goes here, must send Carrier Confirmation Sheet, Invoice, and POD.

Contractrates@beemac.com Contract rates/ FSC CHARTS should be sent to this this address for rates to automatically pull into the order.

Statementbilling@beemac.com = If you have a customer set up to receive a Summary Invoice, you must send an email to this distribution list starting how many loads and rate per load when job is complete.

Ratesheets@beemac.com = all Customer Rate Sheets, with Pro Number in Subject Line

override@beemac.com – To request an order adjustment for a loss that is above 5%. When making a request include order number, brief description, carrier pay, customer (shipper) pay.

Reminders:

Be clear when asking to make changes to a load:

Carrier Pay Adjustment / Customer Invoice Adjusted or both

If you email billing@beemac.com to change the rate, on what? Customer Invoice or Carrier Pay, if change Carrier Pay be clear what old rate was and new rate should be. Same with the customer Invoice, be clear.

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Reprint A Carrier Confirmation Sheet:



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Go to Dispatch / Dispatch / Dispatch Movements / Search, enter pro number / second row, Send Confirmation 😊

Movements - Beemac Trucking, LLC

Order: 0321007 Movement ID: 842276 Loaded Tie empty to next Dispatcher: crothberg Manifest:
 Status: Delivered Move status: Delivered Partial Authorized Operations user: mshales Linked:
 Brokerage Brokerage status: DELIVER Load delivered by c... Driver mgr:
 Message sent: Accepted

Origin		Destination	
Location: ANDAPP	APOLLO ENVIRONMENTAL SERVICES	Location: JACMIA	BIMINI SHIPPING
Zone: TEX	BEAUMONT, TX 77701	Zone: BIR	MIAMI, FL 33010
Scheduled: 11/19/2018 1400	Actual: 11/19/2018 0000	Scheduled: 11/23/2018 1438	Actual: 11/20/2018 0000

Pay to: 896120 Carrier driver:
 LCG LOGISTICS LLC Driver cell #: Locked user: Unlock time:
 DORAL, FL 33166 Driver email:
 Carrier contact: FABIO Carrier tractor: Trailer: Rate conf: Sent
 Phone: 305-593-6956 Carrier inv #: Carrier email: LCGDISPATCH@OUTLOOK.COM
 Carrier pro #: Bill recv date: Check call schedule: CHECKIN
 Carrier rating: None Performance rating: Next scheduled call: 11/22/2018 1000 EST

Rates

Pay method: Flat	Freight charge: \$250.00	<input type="button" value="Display rate remarks"/>	<input type="button" value="Display target remarks"/>	<input type="checkbox"/> Show details
Pay units: 1.0000	Other charges: \$0.00	Carrier rate: <input type="text"/>	Carrier target rate: <input type="text"/>	Carrier fuel rate: <input type="text"/>
Rate: 150.0000	Total charges: \$250.00	Target pay method: Margin %	Max pay method: Percent	
Carrier pay: \$150.00 \$0.14/mile	Margin: \$100.00	Target pay units: 20.00	Max pay units: 100.00	
Other pay: \$0.00	Margin %: 40.00	Target pay: <input type="text"/> \$0.00/mile	Max pay: <input type="text"/> \$0.00/mile	
Total pay: \$150.00 \$0.14/mile		<input type="button" value="Override target pay"/>	<input type="button" value="Override max pay"/>	\$250.00

Record 1 of 1 in list

DELIVER
LOGISTICS