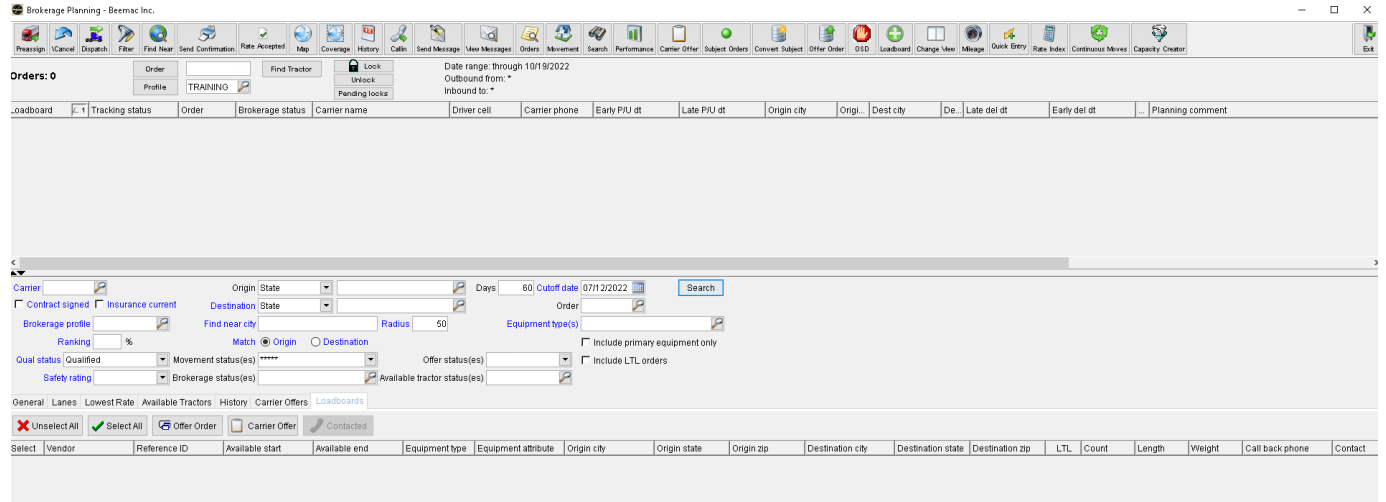
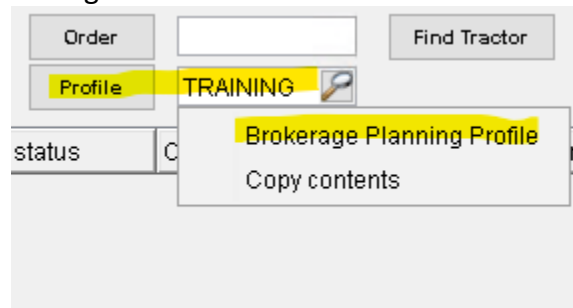


Instructions to Add Revenue Codes to a Brokerage Planning

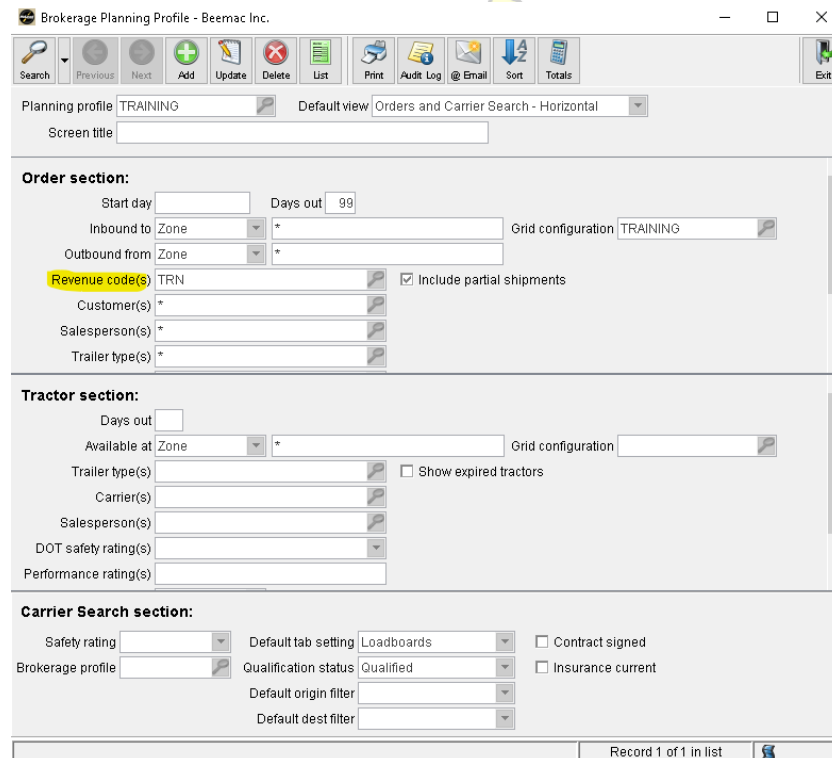
1. Go to your Brokerage Planning Profile



2. Right click on Profile



3. Click on Brokerage Planning Profile



4. Click **UPDATE**

Brokerage Planning Profile - Beemac Inc.

Planning profile: TRAINING Default view: Orders and Carrier Search - Horizontal

Screen title: _____

Order section:

Start day: _____ Days out: 99

Inbound to: Zone: * _____ Grid configuration: TRAINING

Outbound from: Zone: * _____

Revenue code(s): TRN Include partial shipments

Customer(s): * _____

Salesperson(s): * _____

Trailer type(s): * _____

Tractor section:

Days out: _____

Available at: Zone: * _____ Grid configuration: _____

Trailer type(s): _____ Show expired tractors

Carrier(s): _____

Salesperson(s): _____

DOT safety rating(s): _____

Performance rating(s): _____

Carrier Search section:

Safety rating: _____ Default tab setting: Loadboards Contract signed

Brokerage profile: _____ Qualification status: Qualified Insurance current

Default origin filter: _____

Default dest filter: _____

Record 1 of 1 in list

5. Click on the magnify glass to Add the new Rev code in the Revenue Code Section (IF YOU NEED TO ADD MORE THAN ONE USE A ,) Then Click **EXEC**

Brokerage Planning Profile - Beemac Inc.

Planning profile: _____ Default view: Orders and Available Tractors - Horizontal

Screen title: _____

Order section:

Start day: _____ Days out: _____

Inbound to: Zone: * _____ Grid configuration: _____

Outbound from: Zone: * _____

Revenue code(s): TRN Include partial shipments

Customer(s): * _____

Salesperson(s): * _____

Trailer type(s): * _____

Tractor section:

Days out: _____

Available at: Zone: * _____ Grid configuration: _____

Trailer type(s): _____ Show expired tractors

Carrier(s): _____

Salesperson(s): _____

DOT safety rating(s): _____

Performance rating(s): _____

Carrier Search section:

Safety rating: _____ Default tab setting: Available Tractor Contract signed

Brokerage profile: _____ Qualification status: Qualified Insurance current

Default origin filter: _____

Default dest filter: _____

Comma separated list of revenue codes by which to filter orders + Adding a record